

- INTERVIEW PREP CHECKLIST -

A week to interview

- Research the company and the job.....
- Research current trends and news in the job sector.....
- Write down questions to ask your interviewer (check www.corperlife.com).....
- Schedule interview.....
- Practice interview questions (check www.corperlife.com).....
- Form "Elevator Pitch"- This is a 30sec summary used to simply and quickly define you.....
- Figure out you projected salary range.....

Day before interview

- Map route to interview.....
- Plan trip to venue (factor in traffic).....
- Find out what you are wearing
- Get interview clothes ready and polish shoes.....
- Guys Shave! and... also some girls.....
- Review at interview questions/answers.....
- Learn "Elevator Pitch.....
- Print out several copies of your CV and Cover letter on nice quality paper....
- Pack samples of your work (if applicable).....
- Use ATM so that you have emergency cash.....
- Get enough sleep (8h ≥ sleep ≥ 6h).....

Morning of interview

(If this is the first time you're picking up this checklist...God help you)

- Pray to God favour and direction.....
- Freshen up!... take a nice shower and brush teeth.....
- Don't forget to use deodorant.....
- Do not use perfume (interviewer might be allergic).....
- Take a pen and notebook.....
- Enter the building 10mins before(not too early...never late).....
- Let receptionist know you are present.....
- Better to use the bathroom before interview.....
- Switch phone Off (not viberate) before starting.....

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